

**TOWN OF WILLIAMSPORT
MAYOR AND COUNCIL MINUTES
WORKSHOP
January 7, 2013**

A Workshop meeting of the Williamsport Mayor and Council was held on January 7, 2013, at the Williamsport Town Hall in Williamsport, MD at 6:30 p.m.

In attendance were:

Mayor James G. McCleaf II
Asst. Mayor Tony Drury
Councilwoman Joan Knode
Councilman James Kalbfleisch
Councilman Tim Fraker
Councilwoman Maya Haines
Councilman Bill Green

Also present Town Clerk Donnie Stotelmyer

Mayor James G. McCleaf II called the meeting to order.

Guests

No guests

Unfinished Business

Mayor explained that the C & O Canal Days of Williamsport Committee were requesting a decision as to which streets would be closed for this year's event. Discussion was held to close the first block of East Potomac Street and the first block of West Potomac Street Route 11 on August 24 and 25, 2013 and to detour the traffic around town to completely close those sections of the street. Councilman Tim Fraker raised concerns for parking for this year's event. He raised concerns for East Potomac Street and not closing West Potomac Street. Councilwoman Joan Knode raised safety concerns with having traffic travel through East and West Potomac Streets. Councilman Bill Green suggested that no parking signs be placed in front of L & J Liquors and have that designated for business parking only. The Council was in agreement to have vendors placed on East Potomac and North Conococheague Streets. North Conococheague Street would be closed to traffic and would be re-routed through town. Traffic would be permitted to travel through East Potomac Street with the vendors set up in the parking areas - the same as last year. Asst Mayor Tony Drury informed the Council that traffic would need to be addressed traveling through Moose Alley for this year's event.

Mayor McCleaf explained that he received a correspondence from Mr. Jason Divelbliss, attorney representing Spirit Services. Mr. Divelbliss requested on behalf of Spirit Services Inc. of Washington County asked the Mayor and Council to approve the rezoning matter. Mayor McCleaf informed the Mayor and Council that he was recommending that the Town of Williamsport Planning and Zoning Commission meet and review Mr. Divelbliss' recommendation and come back to the Mayor and Council with a recommendation.

Councilwoman Maya Haines also raised concerns over street name for South Vermont and request the Council to check with the postal, sheriff's department as her mailing address is South Vermont but the street is signed Main and Canal Street. According to the documentation for the town zoning maps it shows these street names are Main and Canal Street but her mailing is South Vermont. There was a recent emergency at her address and the officials were having trouble locating the address and she is requesting something be done to correct. Councilman Bill Green explained to her that all maps shows the location to be labeled correctly.

New Business

Mayor James McCleaf informed the Council that the Washington County Commissioners would like to hold a meeting with the Mayor and Council on Tuesday, February 5, 2013 at 7:00 pm at Williamsport Town Hall.

Town Clerk Donnie Stotemyer informed the Mayor and Council that the Town of Williamsport has been awarded a \$10,000 grant from the MD State Highway Administration, Maryland Bikeways Program. This grant is in conjunction with Washington County Engineer Joe Kroeth, Director of Public Works. The grant award will be used for signing and marking improvements to create a 1.3 mile bicycle lane connecting the Town of Williamsport business and Town Center to the C & O Canal National Park, Towpath. The project route will follow Potomac Street from the towpath to Byron Park, then return south along Church Street, then Commerce Street connecting to River Bottom Park. A public hearing for public input for this project has been scheduled for Monday, January 14, 2013 starting at 6:45 pm.

Mayor James McCleaf informed the Council that the Town has unneeded material, air compressors and generators that need to be sold from the pump station project. Mayor McCleaf asked Town Clerk Donnie Stotemyer to provide a list of items for sale at the next scheduled upcoming council meeting.

Councilwoman Maya Haines informed the Mayor and Council that Town resident Donna Albowitz would like to help with the Board of Election Supervisors for the upcoming Town election scheduled for March 4, 2013. Town Clerk Donnie Stotemyer asked Councilwoman Maya Haines to have Ms. Albowitz contact him at Town Hall.

Town Clerk Donnie Stotemyer informed the Mayor and Council that Mr. Natural Tattoo Parlor that was located on North Conococheague has been closed.

Town Clerk Donnie Stotemyer informed the Mayor and Council that town employees Charles Brown, Les Guessford and himself all traveled to Baltimore to take the Water Distribution State Certification Examination. He also informed the Mayor and Council that he would be traveling to Annapolis to meet with representatives from D & R to discuss the Town's boat ramp project.

Asst Mayor Tony Drury asked Town Clerk Donnie Stotemyer when Preferred Arbor Care would be coming to Williamsport to remove the damaged Bradford pear trees on East and West Potomac Streets. Town Clerk Donnie Stotemyer advised that it has been scheduled and he would follow up to verify date scheduled.

Citizen Participation

Town resident Ken Lafferty questioned the Mayor and Council if State Highway Administration has been contacted concerning placing a 35 mph speed limit sign on West Potomac Street near the bus stop at the Sunoco Gas Station. Town Clerk Donnie Stotelmyer advised that State Highway Administration has been contacted and sign will be put in near future.

A motion was made by Asst. Mayor Tony Drury made a motion to adjourn, Councilman Jim Kalbfleisch seconded by with all voting in favor motion carried.

Respectfully submitted,

Donnie Stotelmyer
Town Clerk, Town of Williamsport